

# GUARANTEE/BOND APPLICATION FORM

to be completed by the instructing party

<b>For Bank Use Only</b>	Guarantee No. <input style="width: 100%;" type="text"/>
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Instructing Party (customer) NAME AND ADDRESS: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Account No.:  -  -   
 Email: \_\_\_\_\_ Tel. No: \_\_\_\_\_

**PLEASE COMPLETE ALL DETAILS IN BOLD**

Please arrange for the issue of a Guarantee, in accordance with the following details, on behalf of the principal named below and subject to the terms of the Omnibus Counter Indemnity executed by us.

<input type="checkbox"/> <b>Applicant (to appear on guarantee)</b>	Name _____																
<input type="checkbox"/> <b>Third Party (to appear on guarantee)</b>	Address _____																
<b>Beneficiary</b>	Name _____ Address _____ Email: _____ Phone: _____ Country: _____																
<b>Purpose of the guarantee</b>	Full description of goods or services/project/contracts: _____ Dated <table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td>D</td><td>D</td><td>M</td><td>M</td><td>Y</td><td>Y</td><td>Y</td><td>Y</td></tr></table> Reference No.: _____ Purpose.: _____ Guarantee value as a percentage of contract value: _____ %	D	D	M	M	Y	Y	Y	Y								
D	D	M	M	Y	Y	Y	Y										
<b>Amount of Guarantee</b>	Currency _____ In Figures _____ In words _____																
<b>Type of Guarantee</b>	<input type="checkbox"/> Tender <input type="checkbox"/> Performance <input type="checkbox"/> Advance Payment <input type="checkbox"/> Retention <input type="checkbox"/> Financial <input type="checkbox"/> Other (specify) _____																
<b>Form of wording to be issued</b> (Tick one box only)	<input type="checkbox"/> HSBC Standard Wording <input type="checkbox"/> Correspondent Bank Standard Wording <input type="checkbox"/> Using the attached text (signed by the authorised signatories) <input type="checkbox"/> Other (specify) _____																
<b>Validity</b>	From: <input type="checkbox"/> Date of Issue <table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td>D</td><td>D</td><td>M</td><td>M</td><td>Y</td><td>Y</td><td>Y</td><td>Y</td></tr></table> Until: <input type="checkbox"/> Fixed date <table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td>D</td><td>D</td><td>M</td><td>M</td><td>Y</td><td>Y</td><td>Y</td><td>Y</td></tr></table> <input type="checkbox"/> Open Ended	D	D	M	M	Y	Y	Y	Y	D	D	M	M	Y	Y	Y	Y
D	D	M	M	Y	Y	Y	Y										
D	D	M	M	Y	Y	Y	Y										
<b>Applicable Rules</b>	Subject to URDG 758. If other (specify) _____																
<b>Issuance instruction</b>	<input type="checkbox"/> Please issue the guarantee from _____ office. <input type="checkbox"/> Please Request your correspondent in _____ (city/country) to issue.																
<b>Method of Delivery</b>	<input type="checkbox"/> To be delivered by courier to: Name _____ Address: _____ Contact No.: _____ <input type="checkbox"/> To be collected from: _____ branch by: _____ Name: _____ ID/Passport No.: _____ Contact No.: _____																

**ACCOUNT DEBIT:** All charges and costs (including margin deposit if any) are for and debited from the account of:  
 Account Name: \_\_\_\_\_  
 Account Number  -  -

<b>For Bank Use Only:</b>	Signed by the authorised signatory/ies for and on behalf of the Instructing party together with the company stamp: _____
Signature verified	Approved

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